

## **EDU-P-5211 – EMERGENCY CLOSINGS POLICY**

The Principal or designee may close the school or dismiss students and staff early when hazardous weather or other emergencies threaten the health or safety of students and personnel. The Principal may delegate this authority to another staff member in the event of his/her absence.

Schools will not be closed merely to avoid inconvenience. While it may be prudent, under certain circumstances, to excuse all students from attending school, to delay the opening hour, or to dismiss students early, the principal has the responsibility to ensure that administrative, supervisory, and operational activity is continued to the extent possible. School closing and delayed starting times will be announced via email. If no report is heard, it can be assumed the schools are in session.

In making the decision to close schools, the principal may consider many factors, including the following, which relate to the safety and health of children:

1. weather conditions, both existing and predicted;
2. driving, traffic, and parking conditions affecting public and private transportation facilities;
3. actual occurrence or imminent possibility of any emergency condition that would make the transportation of students or the operation of school difficult or dangerous; and
4. inability of teaching personnel to report for duty, which might result in inadequate supervision of students.

Among the other factors the principal may consider are advice from traffic and weather authorities, and school officials.

### **Make-up Classes**

If the Principal or designated school official decides to cancel school, students will be required to attend make-up classes. The principal will select from non-legal holidays and spring break dates. If necessary, June dates will be used.

Students, parents, and staff will be informed early in each school year of the procedures that will be used to notify them in case of emergency closing.

### Cross Ref:

Student Handbook

EDU-R-200-Attendance Regulation

EDU-R-211-Severe Weather Emergency Response Regulation

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