

REGULATION OF THE PRINCIPAL

Category: **STUDENTS**

Issued: 6/28/17

Number: LOG-P-700

Subject: TRANSPORTATION

The major objectives in the management of the student transportation program shall include the following:

1. to provide efficient, effective, and safe service;
2. to ensure that all students whose disability or distances from school requires them to receive necessary transportation do in fact receive it;
3. to adapt the system to the demands of the instructional program;
4. to maintain transportation vehicles in good physical condition;
5. to review at least once a year school bus schedules and routing plans to ensure the maximum efficiency is maintained and;
6. to review at least once a year the eligibility for transportation of students residing in the district and outside the district, to ensure that all requests are properly processed before the deadline of April 1.
7. To ensure students comply with bus rules while riding on the school bus.

The associate director of transportation shall be responsible for administering the transportation program, which will adequately meet the needs of district residents and out of district residents for school related transportation service. The associate director must ensure that Fei Tian Academy of the Arts-Middletown (FTAA-MT) gets added to the school district's list of schools by submitting the FTAA-MT registration information and list of eligible students to school districts where eligible students reside. After it's confirmed that FTAA-MT has been added to school district lists, parents shall be provided with information (See Exhibit A) needed to understand the school systems' expectations, rights, and responsibilities.

INQUIRIES

Inquiries pertaining to this regulation should be addressed to:

Telephone:	Assoc. Director of Transportation	Email:
1+ (845) 341-1935	42 Jason Place	contactus@feitianacademy.org
Middletown, NY 10940 USA		

EXHIBIT A

Dear Parent/Guardian:

We have received some inquiries from parents seeking bus transportation for their child(ren). The purpose of this letter is to provide more specific information regarding transportation for students who live in Middletown City School District and opportunities for transportation for students who live outside of the Middletown City School District.

Middletown City School District will provide transportation to students enrolled in kindergarten through grades 8 who live more than two miles from the school they attend up to a distance of fifteen (15) miles; and for students enrolled in grades 9-12 who live more than three miles from the school they attend up to a distance of fifteen (15) miles. The distances in each case are measured by the nearest available routes from home to school.

In order to obtain consideration for transportation for your children, parents must file written requests with the district in which they live by April 1 of the preceding school year or within 30 days of moving to the district.

For families that live in Middletown City School District and are within 15 miles of Fei Tian Academy of the Arts, please contact:

Daniel Higbie, Manager
Mid-City Transit Corp./Middletown Transit Corp.
518 Route 17M – P.O. Box 202
Middletown, NY 10940
Phone: 845-343-4702

Families that live in other school districts (i.e. Port Jervis, Goshen, Minisink) may also be eligible to receive transportation to Fei Tian Academy of the Arts. Please contact your local school district for information.

Below is contact information for Goshen and Minisink school districts:

Goshen:

Donna Post
Director of Transportation
122 Scotchtown Avenue
Goshen, NY 10924
(845) 615-6700

Minisink:

Minisink Transportation
Delos Luther II

Director of Transportation
Telephone: 845-355-5140

Please be prepared to provide the following information with your written request:

1. Your child's original birth certificate;
2. Two proofs of address to verify residency within Middletown City School District's boundaries;
3. Document indicating current home ownership such as Deed, Mortgage Statement, Recent Tax Bill, OR signed and dated Lease;
4. **AND** either: Driver's License or Recent Utility Bill

Please also note that the New York State Education Law mandates that a written request for transportation to school **must be filed each year** with the district in which you reside.

Sincerely,

Samuel Zhou
Director of Academic Affairs